



## **Privacy policy on the Processing of Personal Data in accordance with art. 13 of EU Regulation No. 2016/679**

### **CUSTOMERS**

Pursuant to and for the purposes of art. 13 of European Regulation No. 2016/679 (hereinafter the "Regulation") we are providing the following information regarding the processing of personal data provided to us with in the course of the business relationship with us.

#### **1. DATA CONTROLLER**

The data controller is LARIOTEX S.p.A. (tax code and VAT No. 03476340132) whose registered office is in Vertemate con Minoprio (CO), S.P. per Bulgarello no. 5, Tel. +39 031 901 461; email: [lariotex@lariotex.com](mailto:lariotex@lariotex.com); certified email address: [lariotex@legalmail.it](mailto:lariotex@legalmail.it) (hereinafter the "Company").

#### **2. PERSONAL DATA BEING PROCESSED**

The processing will cover the following data:

- in the case of an individual customer: first name, last name, company name, place of business, telephone number, email addresses, tax identification number and VAT number, any bank details (hereinafter "Customer's Data");
- the personal data of the contact persons of the customer company/firm: first name, last name, email address, company or firm to which they belong, role or job title (hereinafter, collectively, the "Data").

#### **3. PURPOSE OF THE PROCESSING**

In the context of the relationship with our Company, the Data will be processed for the following purposes:

- a) offer processing;
- b) execution of the supply;
- c) compliance with administrative, accounting and tax obligations;
- d) fulfilment of further legal and contractual obligations related to the relationship;
- e) completion and/or updating of customer information;

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- f) exercise and defence of the Company's rights in any forum, including judicial, administrative, arbitration and/or mediation and conciliation procedures

#### 4. LEGAL BASIS OF DATA PROCESSING

The processing of Data for the purposes set out in point 3) above is based on the following legal bases:

- point (a) in the execution of pre-contractual measures taken at the request of the data subject;
- points (b), (c) and (d) in the performance of the contract and in the performance of obligations relating thereto to which the Company is subject;
- points (e) and (g) in the legitimate interest of the Company.

#### 5. PROCESSING METHODS

For the purposes set out in point 3) above, the data will be processed in paper form and electronically, in compliance with legal provisions on the processing of personal data, and appropriate security measures will be taken.

Data processing will be managed by staff within the Company - who carry out activities connected and instrumental to managing the relationship (for example administrative, sales staff, etc.) specially authorised, trained and instructed to ensure adequate security and confidentiality, it also prevents loss and/or destruction and access by unauthorised persons.

#### 6. COMMUNICATION AND DISSEMINATION OF DATA

To the extent strictly relevant to the purposes set out in point 3) above, the Customer's Data may be disclosed to:

- Bodies of the Public Administration in compliance with specific legal obligations and also in the case of checks and inspection access;
- Credit and/or insurance institutions;

The Data may also be disclosed to persons specifically appointed as data processors (natural persons or entities that process data on documented instructions of the Company such as, for example, the person in charge of managing and maintaining the IT systems, employment consultant, tax consultant, etc.)

The updated list of data processors is available at the company's registered office.

#### 7. DATA RETENTION PERIOD

The Data will be kept for the entire duration of the relationship and, in any case, until the limitation of the rights arising from the relationship, without prejudice in any case to the fulfilment of the retention obligations provided for by law.

#### 8. DATA SUBJECT'S RIGHTS

The data subject shall have the right to request from the Company, in the manner specified in the Regulation and without prejudice to the provisions and limitations laid down in legislative Decree No 196/2003 (Part I - Title I - Chapter III):

- access, in the cases provided for (art. 15 Regulation)

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- rectification of inaccurate Data and the completion of incomplete data (art. 16 Regulation)
- erasure of Data for the intended provided (art. 17 Regulation), such as when they are no longer necessary with respect to the purposes set out above or are not processed in accordance with the Regulation
- processing restricted for the scenarios envisaged (art. 18 Regulation), as in case where the accuracy of the Data is contested, and the correctness of the data needs to be verified
- portability, i.e. the right to receive, in the cases provided for (art. 20 Regulation), in a structured, commonly used and machine-readable format, the Data and to transmit such Data to another data controller
- object to processing, in the cases provided for (art. 21 Regulation).

All the rights listed above may be exercised by contacting the Company at [privacy@lariotex.com](mailto:privacy@lariotex.com) or by registered letter to the Company's address.

#### 9. COMPLAINT

If you consider that the processing of your Data infringes the provisions of the Regulation, you have the right to lodge a complaint with the Data Protection Authority as provided for in art. 77 of the Regulation itself.

#### 10. NATURE OF THE PROVISION OF DATA

The provision of the Customer's Data is compulsory and is strictly necessary for the performance of the pre-contractual measures taken at the request of the data subject, for the performance of the contract and for the performance of obligations related to it to which the Company is subject.

Therefore, failure to provide even partial Customer's Data will result in the objective impossibility to fulfil that requested.

#### 9. TRANSFER OF DATA ABROAD

The Data is stored at the Company's registered office and on servers located in the European Union.

Vertemate con Minoprio, 12/06/2024

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